



# CITY COUNCIL

~ MINUTES ~

## REGULAR MEETING

312 S. Mildred Street  
Ranson, WV 25438  
[www.cityofransonwv.net](http://www.cityofransonwv.net)

Tuesday, December 19, 2017

7:00 PM

Council Chamber

### I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Present	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Absent	
Tony Grant	At- Large Council	Present	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Present	
Andrew Blake	City Manager	Present	
William Roper	Chief of Police	Present	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Absent	
Bill Silveous	Public Works Director	Absent	
Debbie McClure	CVB Director	Absent	

### II. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Nov 7, 2017 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Pierson, Anderson, Cheshire, Grant, Haines, Watson
<b>ABSENT:</b>	Scott Coulter

### III. CITIZEN'S PRESENTATIONS/PETITIONS

None

### IV. CITY MANAGER/STAFF REPORTS

Chief William Roper reported the following updates to Council:

Attended the November 7, 2017, Council meeting; personnel matters; members of the department met at the Ranson Civic Center to finalize plans for the Christmas Parade, attended the Ranson Elementary School Business Partner

Breakfast, attended the local Chiefs meeting, attended the Annual Employee Years of Service Banquet, and attended the Eastern Panhandle Violent Crime Task Force Board meeting to discuss efforts to address the increasing problem of narcotic trafficking. Department staff assisted with the Annual Christmas Tree Lighting and Annual Christmas Parade. The department hosted a meeting with local agencies and Mr. Rafael Laveaga, Chief Mexican Consular from Washington DC to discuss law enforcement relationships with the local Spanish population. Chief Roper met with the City's Finance Director Lori Nice to complete the Body Worn Camera Grant reporting requirements. Staff attended a luncheon in Berkeley Springs where the department was the recipient of the AAA Community Traffic Safety Platinum Award. The department was acknowledged for the outstanding service, dedication and the significant impact made by improving the quality of life through traffic safety programming. The Ranson Police Department has received this award for fifteen consecutive years in row. Congratulations to the department for keeping our community a safer place to live, work, and play. Chief Roper provided all Statistic Reports for the month of November to Council for review.

City Manager Andy Blake provided an overview and updates for active City projects.

## **V. COMMUNICATIONS FROM THE MAYOR**

1. Boy Scouts of America - Greeting Card
2. Caregivers - Letter of Appreciation
3. Comcast - Price Changes
4. Comcast - Channel Changes
5. Ranson Elementary School - Business Partner Christmas Breakfast

## **VI. COUNCIL BUSINESS**

1. Resolution #2017-057 - A Resolution of the City Council of Ranson, West Virginia Supporting the Conversion of East Fifth Avenue from a Four-Lane Highway to a Multi-Modal Complete Street

The HEPMPO Regional Bicycle Plan recommended East Fifth Avenue as a "road diet" candidate to remove travel lanes to add dedicated bicycle facilities. The "road diet" is generally described as the process of removing travel lanes from a roadway and utilizing the space for other uses and travel modes. It is a proven cost-effective safety countermeasure that can reduce speeding; reduce mid-block and intersection conflict points; and provide operational benefits and increase multimodal accessibility.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Donnie Haines, Second Ward Council
<b>SECONDER:</b>	Tony Grant, At- Large Council
<b>AYES:</b>	Pierson, Anderson, Cheshire, Grant, Haines, Watson
<b>ABSENT:</b>	Scott Coulter

2. Resolution #2017-058 - A Resolution of the City Council of Ranson, West Virginia Appointing a Member to the Ranson Building Commission

The Ranson Building Commission has a vacancy. Christie Reed is willing to serve as a Building Commissioner; and was hereby appointed by Mayor Pierson to serve in said capacity, effective December 19, 2017 thru June 30, 2020.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Watson, At-Large Council
<b>SECONDER:</b>	David Cheshire, At-Large Council
<b>AYES:</b>	Pierson, Anderson, Cheshire, Grant, Haines, Watson
<b>ABSENT:</b>	Scott Coulter

3. Resolution #2017-059 - A Resolution of the City Council of Ranson, West Virginia, Calling for the 2018 Municipal Election, Authorizing the City Clerk to Conduct the Municipal Election Pursuant to the General Laws of the State of West Virginia and City of Ranson; Directing the City Clerk to Provide Poll Worker Training; and Setting Time and Dates for Municipal Voting and Other Related Purposes

That pursuant to the requirements of the laws of the State of West Virginia and the City of Ranson there is and shall be a municipal election in the City of Ranson on Tuesday, June 5, 2018, for the purpose of electing four (4) members of the City Council: 2 "At-Large Council Members" a "First Ward Council Member" and a "Second Ward Council Member" for the full term of four (4) years. Those individuals who are successfully elected shall take an oath of office on July 1, 2018.

The polls for said Election shall be opened at six thirty o'clock a.m. of the day of said Election and shall remain open continuously from said time until seven thirty o'clock p.m. of the same day, when said polls shall be closed, except as specifically provided in the Elections Code of the State of West Virginia. The location of polling shall be at Ranson City Hall.

The City of Ranson shall offer early voting during business hours (9:00 a.m. - 5:00 p.m.) from May 23, 2018, through June 2, 2018, and Saturday voting from 9:00 a.m. - 5:00 p.m. on May 26, 2018, and June 2, 2018. The location of early voting shall be at Ranson City Hall.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tony Grant, At- Large Council
<b>SECONDER:</b>	Jay Watson, At-Large Council
<b>AYES:</b>	Pierson, Anderson, Cheshire, Grant, Haines, Watson
<b>ABSENT:</b>	Scott Coulter

4. Financial Reports - November 2017

Finance Director Lori Nice provided the following reports to Council for review:

November 2017 - Capital Budget Report

November 2017 - General Fund Budget Report

November 2017 - Accounts Payable Report

5. Discussion - Roxul Update

City Manager Andy Blake provided an update on the Roxul project to Council.

## **VII. ADJOURNMENT**

Motion was made by Council Member Cheshire to hold a workshop Tuesday, January 9, 2018, at 6:00 pm to discuss upcoming City projects. Motion was seconded by Council Member Haines. Motion carried unanimously.

Motion was made by Council Member Watson to adjourn. Motion was seconded by Council Member Haines. Motion carried unanimously. The Regular Council meeting for January 2, 2018, was canceled. The next Regular Council meeting was scheduled for January 16, 2018, at 7:00 pm.

The meeting was closed at 7:31 PM

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Keith D. Pierson  
Mayor

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Stacey A. Dodson Pfaltzgraff  
City Clerk