



CITY COUNCIL

~ MINUTES ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.cityofransonwv.net

Tuesday, January 16, 2018

7:00 PM

Council Chamber

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Present	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Absent	
Tony Grant	At- Large Council	Present	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Absent	
Andrew Blake	City Manager	Present	
William Roper	Chief of Police	Absent	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Present	
Bill Silveous	Public Works Director	Absent	
Debbie McClure	CVB Director	Present	

II. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Dec 19, 2017 7:00 PM

III. CITIZEN'S PRESENTATIONS/PETITIONS

Citizen Bill Shiflett brought before Council concerns about Foal Street at Fairfax Crossing; the need for consistent pick-up by Apple Valley Waste after a holiday; residents putting their red containers away after pick-up; parking hazards near the intersection of 13th Avenue and Mildred Street; and woodstove regulations. Mayor Pierson thanked Mr. Shiflett for bringing his concerns before Council.

IV. CITY MANAGER/STAFF REPORTS

City Manager Andy Blake provided an exhaustive list of projects for 2018, to Council for discussion during the scheduled 6:00 pm workshop.

V. COMMUNICATIONS FROM THE MAYOR

1. State Auditor’s 2018 Budget Preparation Regional Workshops
2. Public Utilities Tax and IRP Trucks Ad Valorem Fees
3. Consideration for a Representative Appointment to the Eastern West Virginia Regional Airport Authority

VI. COUNCIL BUSINESS

1. Ordinance #2018-303 - 1st READING of an Ordinance of the City of Ranson Amending, Modifying and Re-Enacting Chapter 5 Article 3, Section 5-55 of the Ranson Municipal Code Relating to the Grant of Authority to City Code Enforcement Officials to Immediately Issue Citations for the International Property Maintenance Code, External Sanitation Violations and Common Nuisance Violations

The amendment eliminates the 10-day cure period to remediate a violation after a citation. The amendment also clarifies that the on-the-spot citation power is for the accumulation of snow and ice on sidewalks. 2nd READING was scheduled for February 6, 2018.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Cheshire, At-Large Council
SECONDER:	Donnie Haines, Second Ward Council
AYES:	Pierson, Anderson, Cheshire, Grant, Haines
ABSENT:	Scott Coulter, Jay Watson

2. Resolution #2018-001 - A Resolution of the City Council of Ranson, West Virginia to Conduct the Municipal Election Pursuant to the General Laws of the State of West Virginia and City of Ranson; Approving Ballot Commissioners and Other Related Purposes

The following individuals have been appointed as Ballot Commissioners for the June 5, 2018, Municipal Election: Becky Briggs, Jerome Sather, and Stacey Pfaltzgraff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Donnie Haines, Second Ward Council
SECONDER:	Tony Grant, At- Large Council
AYES:	Pierson, Anderson, Cheshire, Grant, Haines
ABSENT:	Scott Coulter, Jay Watson

3. Resolution #2018-002 - A Resolution of the City Council of Ranson, West Virginia Reappointing Members to the Ranson Board of Zoning and Building Code Appeals Board

The following individuals have agreed to serve another term on the Board of Zoning and Building Code Appeals Board: Board of Zoning Appeals - Sarah

Custer January 1, 2018 - December 31, 2020; Building Code Appeals Board - Lyle Rotruck January 1, 2018 - December 31, 2018, Ed Johnson January 1, 2018 - December 31, 2019, and Ginger Oden January 1, 2018 - December 31, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Anderson, Third Ward Council
SECONDER:	Tony Grant, At- Large Council
AYES:	Pierson, Anderson, Cheshire, Grant, Haines
ABSENT:	Scott Coulter, Jay Watson

4. Resolution #2018-003 - Fiscal Year 2018 General Fund Budget Revision #2

As required by State law, the City is revising its current budget to ensure each department remains within their budgeted amounts for the fiscal year. The changes listed below for both the Revenues (Receipts) and Expenditures have a net effect of \$47,000 dollars. Staff recommended that the General Fund - fund balance be budgeted as follows: 1. Revenue (Receipts) adjustments - Based on revenue projections through the balance of the fiscal year, we are expecting an increase in overall revenue funds collected through Building Permits. The total change in all revenue items is \$47,000. **The net effect of the increases in the above revenues line items is \$47,000 dollars.** 2. Expenditure adjustments - As required by State Law, expense line items cannot exceed 100%, staff recommended the following revisions: **Account Number Account Description Increase or (Decrease) revenues Reason for change in revenues** 326 Building Permits \$47,000 Bringing in extra permits revenue generated from Rockwool construction to cover additional anticipated Planning Professional Services expenditures related to the plant. **The net effect of the increases and decreases in the above revenues line items is \$47,000 dollars.** 3. Expenditure adjustments - As required by State Law, department expenditures cannot exceed 100%, staff recommended the following revisions: **Account Number Account Description Increase or (Decrease) revenues Reason for change in revenues** 437.223 P&Z Professional Services \$47,000 Anticipated additional Professional Service costs related to Rockwool plant. 440.219 City Hall Building & Equipment Rents (\$8,000) Transfer of funds. \$4500 to 440.221 for OutLook and Leadership employee training, \$2500 to 440.353 for additional computer software expenses and \$1000 to 440.570 for back tax payments on properties that the City has purchased. 440.221 City Hall Training \$4,500 Allowance for OutLook and Leadership employee training. 440.353 City Hall Computer Software \$2,500 Allowance for unanticipated computer software maintenance expenses. 440.570 City Hall Miscellaneous Fees \$1,000 Allowance for payment of back taxes for properties that the City has purchased. **The net effect of the increases and decreases in the above expenditure line items is \$47,000 dollars.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Anderson, Third Ward Council
SECONDER:	Tony Grant, At- Large Council
AYES:	Pierson, Anderson, Cheshire, Grant, Haines
ABSENT:	Scott Coulter, Jay Watson

5. Financial Reports - December 2017

Finance Director Lori Nice provided the following reports to Council for review:

- a. December 2017 - Capital Budget Report
- b. December 2017 - General Fund Budget Report
- c. December 2017 - Accounts Payable Report

VII. ADJOURNMENT

Motion was made by Council Member Haines to adjourn. Motion was seconded by Council Member Anderson. Motion carried unanimously. The next Regular Council meeting was scheduled for February 6, 2018.

The meeting was closed at 7:28 PM

Keith D. Pierson
Mayor

Stacey A. Dodson Pfaltzgraff
City Clerk