



CITY COUNCIL

~ MINUTES ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.cityofransonwv.net

Tuesday, February 6, 2018

7:00 PM

Council Chamber

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Present	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Present	
Tony Grant	At- Large Council	Absent	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Present	
Andrew Blake	City Manager	Present	
William Roper	Chief of Police	Present	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Present	
Bill Silveous	Public Works Director	Present	
Debbie McClure	CVB Director	Present	

II. APPROVAL OF MINUTES

1. City Council - Workshop - Jan 16, 2018 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

2. City Council - Regular Meeting - Jan 16, 2018 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Contemporary American Theater Festival Presentation - Rick Shaffer

Board Member Rick Shaffer and General Manager Joshua Midgett from the Contemporary American Theater Festival at Shepherd University were

present to share with Council the purpose for the Festival's Economic Impact Study. With an average audience of 5,000 to 5,500 each summer season, over the Festival's 27 seasons, tens of thousands of "theater tourists" have flocked to Jefferson County to attend the Festival. With attendees from 37 states and 3 countries, CATF's audiences are dedicated individuals who crave new American theater and will travel great distances in order to experience it. With two thirds of the audience traveling more than 50 miles, and most spending at least two nights in the area, the economic impact of the Festival's month-long summer season is profound; estimated at more than \$3 million for the local economy annually. In conjunction with the Festival's Strategic Plan, the Board endeavors to conduct an Economic Impact Study during the 2018 Season.

CATF is seeking support from the City of Ranson, along with the County and other municipalities in discovering just how vibrant the Festival is to this community and what its quantifiable impact is to the region and the State. Council recommended the CATF submit a Mini Grant Program application for consideration during the 2018 fiscal year-end. Mayor Pierson thanked Mr. Shaffer and Mr. Midgett for their presentation and endeavors with this project.

Greg Lance was present to express his support for the City of Ranson in their endeavors to promote economic growth within the City. Mr. Lance stated that he would be running for office as a commissioner for the Jefferson County Commission. Mayor Pierson thanked Mr. Lance for his comments and support for Ranson.

IV. CITY MANAGER/STAFF REPORTS

Chief William Roper - Chief Roper provided the following report to Council: Staff attended the December 19, 2017, Regular Council meeting; and all staff participated in the mandatory Outlook 2016 training at Ranson City Hall. Chief Roper commended Officer Lynch, Meacham, and Watson for their efforts and investigation into a bank robbery that occurred at BB&T and another bank in the City of Charles Town. The perpetrator was apprehended for the crimes. Per City Code the Ranson Police Department staff closed The Magnolia Tree Florist for operating without a valid business license. After acquiring the proper business license, The Magnolia Tree Florist was open for business. Chief Roper held a staff meeting with all members of the department to discuss many items pertaining to the operations of the Police Department. In recognition of the passing of Chief Joseph Ciccarella from Huntington, West Virginia, Chief Roper attended the funeral and offered the department's condolences to the family. Staff participated in a webinar, which covered the protocol and use of Body Worn Cameras. Every 3 to 4 months the department conducts an Evidence Room Audit. Lieutenant Lutman completed the audit and twenty items were accounted for during said audit. Chief Roper provided the December 2017 and

January 2018 Statistic Reports to Council for review. Other provided reports showed an increase in calls for service every month; arrests increased 9 out of 12 months; traffic citations increased 10 out of 12 months; traffic accidents increased 7 out of 12 months; and other traffic stops (warnings) increased in all 12 months. Chief Roper reported from April to December 2017, the department received 15 calls for overdoses; 10 of which the victims were revived by Narcan; 3 passed away; and 2 survived prescription overdoses. Chief Roper concluded his report by providing an update on the Eastern Panhandle Drug Task Force; and informing Council a promotional exam for Corporal will be administered and results for the exam will be available by the end of March 2018.

City Manager Andy Blake thanked Chief Roper for providing one of the department's officers on Wednesdays to assist the Community Development Department with Code Enforcement violations throughout the City.

V. COMMUNICATIONS FROM THE MAYOR

1. Ballot Commissioner Meetings
2. BSA Contribution Statement
3. DEP - Make It Shine Statewide Cleanup - April 1-15, 2018
4. JCCM - Letter of Appreciation
5. Rockwool Brochure
6. Funeral for former Mayor Tommy Carson

VI. COUNCIL BUSINESS

1. Ordinance #2018-303 - 2nd READING of an Ordinance of the City of Ranson Amending, Modifying and Re-Enacting Chapter 5 Article 3, Section 5-55 of the Ranson Municipal Code Relating to the Grant of Authority to City Code Enforcement Officials to Immediately Issue Citations for the International Property Maintenance Code, External Sanitation Violations and Common Nuisance Violations

The amendment eliminates the 10-day cure period to remediate a violation after a citation. The amendment also clarifies that the on-the-spot citation power is for the accumulation of snow and ice on sidewalks.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Donnie Haines, Second Ward Council
SECONDER:	Scott Coulter, First Ward Council
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

2. Resolution #2018-004 - A Resolution of the City Council of Ranson, West Virginia Authorizing the Mayor or His Designee to Execute a Memorandum of Understanding Between the West Virginia Division of Highways and the City of Ranson

The agreement between the City of Ranson and West Virginia Division of Highways allows for the construction of County Route 9/68. County Route 9/68 is commonly referred to as Northport Avenue and will serve Rockwool's new manufacturing plant. The agreement states that the Division of Highways will fund the new construction estimated to be approximately \$5.5 million and reimburse the City for its costs. The new roadway is required to meet all City and State standards. The City will administer the construction of the project, pre-fund the construction and be reimbursed by the State. It is contemplated that the road contract will be combined with the water and sewer contract. Engineering of the new road is currently under review by the City and the Division of Highways. The engineering has been submitted by Rockwool's engineer, Thrasher Engineering. The City and State have been working on this Agreement for several months. Bids will go out in late Spring, 2018 for delivery in third quarter of 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Cheshire, At-Large Council
SECONDER:	Jay Watson, At-Large Council
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

3. Special Activity Permit - American Cancer Society

Heather Fauble requested Council's permission to have a fundraiser Saturday, June 9, 2018, from 9:00 am until 12:00 pm at the intersection of Beltline Avenue and N. Mildred Street to raise funds for cancer treatment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Cheshire, At-Large Council
SECONDER:	Jay Watson, At-Large Council
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

4. Special Activity Permit - Animal Welfare Society

Jane Tarner requested Council's permission to have a Roadside Collection Saturday, August 18, 2018, from 8:30 am until 12:30 pm at the intersection of Mildred Street and Beltline Avenue to raise funds for the Animal Welfare

Society.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Anderson, Third Ward Council
SECONDER:	Donnie Haines, Second Ward Council
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

5. Intent to Operate a Private Club - Lil Bea's Sports Bar and Grill

Under the requirements set forth in 60-7-4a and/or 11-16-8(a) (5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, notice is herein given that the following intends to apply to the WV ABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W. Va. State Code. (Original copy must be submitted to the WVABCA Licensing Division via the applicant)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Donnie Haines, Second Ward Council
SECONDER:	Scott Coulter, First Ward Council
AYES:	Pierson, Anderson, Cheshire, Coulter, Haines, Watson
ABSENT:	Tony Grant

VII. ADJOURNMENT

Motion was made by Council Member Coulter to take a 5 minute recess and reconvene into Executive Session per request made by Chief Roper. Motion was seconded by Council Member Anderson. Motion carried unanimously. No action was taken in Executive Session. The next Regular Council meeting was scheduled for February 20, 2018, at 7:00 pm.

The meeting was closed at 8:25 PM

Keith D. Pierson
Mayor

Stacey A. Dodson Pfaltzgraff
City Clerk