



CITY COUNCIL

~ MINUTES ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.cityofransonwv.net

Tuesday, February 16, 2021

7:00 PM

Zoom

Zoom Meeting Registration

<<https://www.cityofransonwv.net/rccmreg>>

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Mike Anderson	Third Ward Council	Absent	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Absent	
Donnie Haines	Second Ward Council	Present	
Keith D. Pierson	Mayor	Present	
Gene Taylor	At-Large Council	Remote	
Amanda Stroud	At-Large Council	Remote	
Tony Grant	City Manager	Present	
Robbie Roberts	Chief of Police	Absent	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Remote	
Lori Nice	Finance Director	Absent	
Debbie McClure	CVB Director	Remote	
Bill Silveous	Public Works Director	Absent	

II. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Feb 2, 2021 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Cheshire, Haines, Pierson, Taylor, Stroud
ABSENT:	Mike Anderson, Scott Coulter

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

Chief of Police Robbie Robert's Report- Mayor Pierson provided the following updates to Council for the Ranson Police Department on behalf of Chief Roberts:

1. Chief Roberts and Captain Lutman recently attended a training seminar in Shepherdstown, WV.

2. Mayor Pierson thanked Captain Lutman, along with the Ranson Public Works Department staff, Charles Town Utility Board, the City of Charles Town, the local police departments and sheriff's department, CVB Director Debbie McClure and Emilee Burlett, and volunteer groups who have worked diligently with the local health department to provide multiple clinics at the Ranson Civic Center to administer the COIVD vaccination.

City Manager Tony Grant's Report- City Manager Grant provided the following updates to Council:

1. City Attorney Tim Stranko will be on site at 2:00 pm on Wednesday to meet with staff and officials to review and discuss the status of several projects throughout the city. Attorney Stranko has agreed to be on site periodically to meet with staff and any official who might have questions about the ongoing projects throughout the city.
2. The Community Development Department is continuing to process building inspections and building permits.
3. Administration is continuing to work on a Customer Service Plan, which will provide improved and effective customer service throughout the city. The city needs to work on improved customer service skills. After extensive research, the Administration Department has prepared 3 in depth customer service training sessions, which will be provided to staff members who work for the City of Ranson. The long-term goals are to improve our overall customer service skills; provide extensive training; and provide ongoing techniques and skills, which will assist our staff to provide excellent customer service.
4. COVID vaccination clinics are continuing to be held at the Ranson Civic Center. Staff worked along with Orion Strategies to produce and distribute an informational card to local citizens in the community about the COVID clinics being held at the Ranson Civic Center.

V. COMMUNICATIONS FROM THE MAYOR

1. Boy Scouts of America – Contribution Statement
2. Hospice of the Panhandle – Letters of Appreciation
3. Unites States Census 2020 – Certificate of Appreciation

VI. COUNCIL BUSINESS

1. Ordinance #2021-322 - 2nd READING of an Ordinance Amending and Re-Enacting the Official Zoning Map of the City of Ranson Pursuant to Ranson Municipal Code § 19-20 and Chapter 19A, Article 3: Zoning Amendment to Rezone the Parcel Known as 8E001300000000. Rezoning from Traditional Neighborhood Development Urban Commercial Mix to SmartCode New Community T5 at (District 8, Tax Map 8, Parcel 13 Consisting of 0.799 Acres)

The Planning Commission received a rezoning application for a parcel located adjacent to the Fairfax Oval, Baker Blvd., Joshua M. Freeman Blvd., and Fairfax Boulevard. The parcel is vacant with a TND -UCX zoning allocation.

The property under consideration for rezoning is:

Parcel ID: 08 8E001300000000

Tax Year: 2021

Deeded Owner: Andy Colandrea

Deed Book/Page: 1212/550

Description: #13 BLVD-POTOMAC TOWNE CENTER

Plat Book 25 pg. 43

This property is currently vacant and is not in a floodplain.

· The Planning Commission received an application for rezoning on 10/20/2020 for Parcel 08 8E001300000000. The Application was found to be complete.

· A workshop was held during the November Planning Commission Meeting to familiarize the Commission with this application. The Commission directed staff to schedule a Public Hearing.

· The Consolidate Review Committee reviewed the technical aspects of this request for rezoning. The report was attached to this item with a recommendation for approval.

· A Public Notice was published in the Spirit of Jefferson newspaper on December 16th, 2020 and January 13th, 2021 announcing the public hearings with the Planning Commission and City Council.

· The Planning Commission did not receive any public comments on the rezoning before this public hearing.

. After holding a public hearing, the Planning Commission recommended approval of the rezoning.

. The 1st Reading was held February 2nd, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Donnie Haines, Second Ward Council
SECONDER:	David Cheshire, At-Large Council
AYES:	Cheshire, Haines, Pierson, Taylor, Stroud
ABSENT:	Mike Anderson, Scott Coulter

2. Financial Reports - January 2021

Finance Director Lori Nice provided the following reports for January 2021, for review: General Fund Report, Capital Improvement Fund Report, and Accounts Payable Report for Fiscal Year 2021. Mayor Pierson directed any questions council members may have about the reports to City Manager Grant or Finance Director Nice.

VII. ADJOURNMENT

Motion was made by Council Member Cheshire to adjourn. Motion was seconded by Council Member Stroud. Motion carried unanimously. The next Regular Council Meeting was scheduled for Tuesday, March 2, 2021, at 7:00 pm via Zoom.

The meeting was closed at 7:17 PM

Keith D. Pierson

Mayor

Stacey A. Pfaltzgraff

City Clerk