



CITY COUNCIL

~ MINUTES ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.cityofransonwv.net

Tuesday, February 6, 2018

7:00 PM

Council Chamber

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Present	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Present	
Tony Grant	At- Large Council	Absent	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Present	
Andrew Blake	City Manager	Present	
William Roper	Chief of Police	Present	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Present	
Bill Silveous	Public Works Director	Present	
Debbie McClure	CVB Director	Present	

II. APPROVAL OF MINUTES

1. City Council - Workshop - Jan 16, 2018 6:00 PM **Accepted**
2. City Council - Regular Meeting - Jan 16, 2018 7:00 PM **Accepted**

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Contemporary American Theater Festival Presentation - Rick Shaffer

IV. CITY MANAGER/STAFF REPORTS

Chief William Roper - Chief Roper provided the following report to Council: Staff attended the December 19, 2017, Regular Council meeting; and all staff participated in the mandatory Outlook 2016 training at Ranson City Hall. Chief Roper commended Officer Lynch, Meacham, and Watson for their efforts and investigation into a bank robbery that occurred at BB&T and another bank in the City of Charles Town. The perpetrator was apprehended for the crimes. Per City Code the Ranson Police Department staff closed The Magnolia Tree Florist

for operating without a valid business license. After acquiring the proper business license, The Magnolia Tree Florist was open for business. Chief Roper held a staff meeting with all members of the department to discuss many items pertaining to the operations of the Police Department. In recognition of the passing of Chief Joseph Ciccarelli from Huntington, West Virginia, Chief Roper attended the funeral and offered the department's condolences to the family. Staff participated in a webinar, which covered the protocol and use of Body Worn Cameras. Every 3 to 4 months the department conducts an Evidence Room Audit. Lieutenant Lutman completed the audit and twenty items were accounted for during said audit. Chief Roper provided the December 2017 and January 2018 Statistic Reports to Council for review. Other provided reports showed an increase in calls for service every month; arrests increased 9 out of 12 months; traffic citations increased 10 out of 12 months; traffic accidents increased 7 out of 12 months; and other traffic stops (warnings) increased in all 12 months. Chief Roper reported from April to December 2017, the department received 15 calls for overdoses; 10 of which the victims were revived by Narcan; 3 passed away; and 2 survived prescription overdoses. Chief Roper concluded his report by providing an update on the Eastern Panhandle Drug Task Force; and informing Council a promotional exam for Corporal will be administered and results for the exam will be available by the end of March 2018.

City Manager Andy Blake thanked Chief Roper for providing one of the department's officers on Wednesdays to assist the Community Development Department with Code Enforcement violations throughout the City.

V. COMMUNICATIONS FROM THE MAYOR

1. Ballot Commissioner Meetings
2. BSA Contribution Statement
3. DEP - Make It Shine Statewide Cleanup - April 1-15, 2018
4. JCCM - Letter of Appreciation
5. Rockwool Brochure
6. Funeral for former Mayor Tommy Carson

VI. COUNCIL BUSINESS

1. Ordinance #2018-303 - 2nd READING of an Ordinance of the City of Ranson Amending, Modifying and Re-Enacting Chapter 5 Article 3, Section 5-55 of the Ranson Municipal Code Relating to the Grant of Authority to City Code Enforcement Officials to Immediately Issue Citations for the International Property Maintenance Code, External Sanitation Violations and Common Nuisance Violations**Approved**
2. Resolution #2018-004 - A Resolution of the City Council of Ranson, West Virginia Authorizing the Mayor or His Designee to Execute a Memorandum of Understanding Between the West Virginia Division of Highways and the City of Ranson**Approved**
3. Special Activity Permit - American Cancer Society**Approved**
4. Special Activity Permit - Animal Welfare Society**Approved**
5. Intent to Operate a Private Club - Lil Bea's Sports Bar and Grill**Approved**

VII. ADJOURNMENT

The meeting was closed at 8:25 PM

Keith D. Pierson
Mayor

Stacey A. Dodson Pfaltzgraff
City Clerk