



# CITY COUNCIL

~ MINUTES ~

## REGULAR MEETING

312 S. Mildred Street  
Ranson, WV 25438  
[www.cityofransonwv.net](http://www.cityofransonwv.net)

Tuesday, March 6, 2018

7:00 PM

Council Chamber

### I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Present	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Present	
Tony Grant	At- Large Council	Absent	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Absent	
Andrew Blake	City Manager	Present	
William Roper	Chief of Police	Present	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Present	
Debbie McClure	CVB Director	Present	

### II. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Feb 20, 2018 7:00 PM **Accepted**

### III. CITIZEN'S PRESENTATIONS/PETITIONS

None

### IV. CITY MANAGER/STAFF REPORTS

Chief William Roper - Chief Roper provided the following updates to Council: Staff attended the February 20, 2018, Council meeting, School Improvement Council meeting at Ranson Elementary, two-day Supervisors Training presented by Blue Ridge Community & Technical College, quarterly Local Emergency Planning Committee meeting, PD staff meeting, met with CVB Director to discuss the upcoming 1-mile run sponsored by Two Rivers Treads, met with Finance Director to discuss the department's 2018-2019 budget, met with Sheriff Dougherty and Chief Kutcher concerning Highway Safety Funding, and the 2018 All-Hazards Committee meeting. The West Virginia State Police Department

held an Interdiction Enforcement throughout Jefferson County. Department staff addressed a citizen complaint; and referred the complaint to other agencies to further address the matter. Officer Ellis attended a 16-hour Drug Interdiction on Traffic Stops seminar for in-service hours. Officer Lynch and Officer Jenkins attended a 16-hour Advanced Roadside Impaired Enforcement seminar for in-service hours. The Local Drug Task Force actively participated with local agencies to make arrests for several active warrants for individuals within Jefferson County. The department patrolled the intersection of Oak Lee Drive and Route 9 to slow down traffic and make sure all citizens were safe at said location where teachers were present during the teacher walk-out.

## V. COMMUNICATIONS FROM THE MAYOR

1. Home2 Suites
2. JayDee's Fundraiser for Panhandle Home Health - Thursday, April 26, 2018, Shot-gun start at 1:00 pm
3. Jefferson County Chamber of Commerce 9<sup>th</sup> Annual Chamber Golf Classic - Monday, April 30, 2018, from 11:30 am to 6:00 pm at The Club at Cress Creek, 100 Cress Creek Drive, Shepherdstown - Proceeds from this event fund Chamber events such as: the Public Service Banquet, New Teachers' Luncheon, the Jefferson County Schools High School Business Symposium, and the Chamber Annual High School Scholarships. Registration begins at 11:00 am; lunch 11:30 am; scramble tee off 1:00 pm; and dinner/awards approximately 5:30 pm (as teams finish) - Contact Kimm Spencer at 304-725-2055 or [kimm@jeffersoncountywvchamber.org](mailto:kimm@jeffersoncountywvchamber.org)
4. John D. Lowe, Jr. Memorial Golf Classic - Thursday, May 10, 2018 - Cress Creek Golf and Country Club from 10:00 am to 5:30 pm - For details call 304-262-0336
5. Toys for Tots 2017 Annual Giving Statement
6. Workers Compensation Experience Rating Factor - Each year the City is audited on the Workers Compensation claims. The City received a modification rating of .76. Any rating lower than 1.00 is considered very good. This rating will be effective July 1, 2018, and the City will see a decrease in the Workers Compensation premium.
7. Fairfax Crossing - Mayor Pierson directed staff to look into the road conditions and signage at Fairfax Crossing and work on making the necessary changes to alleviate any existing road hazards.
8. Carpenters Apprentice Program - Mayor Pierson recommended Council to consider how funds, which were allocated to the Mini Grant Program in the past, should be allocated in the future. City Manager Blake, along with other staff members, have seen a growing need to assist citizens in the City who often are living in structures that are not habitable; and how the funds

previously allocated to the Mini Grant Program might better serve a population of citizens who in many scenarios do not even have the basic necessities to live comfortably.

## VI. COUNCIL BUSINESS

1. Ordinance #2018-304 - 1st READING of an Ordinance of the City Council of Ranson, West Virginia, Amending the City of Ranson Municipal Code, Chapter 16, Article III, Division 14, Sec 16-179 "Wall and Fence Design Standards"**Approved**
2. Resolution #2018-006 - A Resolution of the City Council of Ranson, West Virginia Authorizing Improvements to the Ranson Civic Center**Approved**
3. Special Activity Permit - Two Rivers Treads**Approved**
4. 2018-2019 Budget Presentation; Discussion; and Public Input

## VII. ADJOURNMENT

The meeting was closed at 8:06 PM

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Keith D. Pierson

Mayor

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Stacey A. Dodson Pfaltzgraff

City Clerk