



CITY COUNCIL

~ MINUTES ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.cityofransonwv.net

Tuesday, April 3, 2018

7:00 PM

Council Chamber

I. CALL TO ORDER

The meeting was called to order at 7:00 PM by Mayor Keith D. Pierson

Attendee Name	Title	Status	Arrived
Keith D. Pierson	Mayor	Present	
Mike Anderson	Third Ward Council	Absent	
David Cheshire	At-Large Council	Present	
Scott Coulter	First Ward Council	Absent	
Tony Grant	At- Large Council	Present	
Donnie Haines	Second Ward Council	Present	
Jay Watson	At-Large Council	Present	
Andrew Blake	City Manager	Present	
Stacey Pfaltzgraff	City Clerk	Present	
Edward Erfurt	Asst. City Manager	Present	
Lori Nice	Finance Director	Present	
Debbie McClure	CVB Director	Present	

II. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Mar 20, 2018 7:00 PM **Accepted**

III. CITIZEN'S PRESENTATIONS/PETITIONS

Presentation - EPTA - EPTA Director Doug Pixler and Elaine Bartoldson were present to discuss the route changes and expansion of the Eastern Panhandle Transit Authority. Copies of Route 16 and Route 20 were provided to Council for review.

IV. CITY MANAGER/STAFF REPORTS

City Manager Andy Blake provided the following updates to Council: 1) Retirement of Elizabeth A. Stroop after 20 years of service - Reception to be held Thursday, April 5, 2018, at 2:00 pm at Ranson City Hall; 2) Plan Review Engineer open position in Community Development - closing date will be April 13, 2018; 3) Auditors will be at City Hall the week of April 2 to conduct the financial audit for the 2017 fiscal year-end; 4) Roxul bids and site plans; 5) Ranson Civic Center renovations; 6) Fairfax Boulevard Phase 2; 7) Oak Lee Drive repairs; 8) Expecting site plan for the foundry by June 2018; 9) Storm

Water Management on Beltline Avenue; 10)Charles Town Sewer acquisition; 11)Fifth Avenue; 12)Flowing Springs Trail; 13) Briar Run Phase 6; 14)Shenandoah Springs; 15)Ranson Gateway; 16)Potomac Marketplace expansion; 17)Uniwest units at Jefferson Crossing; 18)Presidents Pointe draft; 19)Locust Knoll; and 20)Old Town Development.

V. COMMUNICATIONS FROM THE MAYOR

1. Air Quality Permit Notice - Roxul
2. West Virginia Senate & House Bills signed by Governor Justice
3. Resolution & Draft Sample Ballot - Per W.Va. code §3-6-2(d)(2) drawing for ballot positions was completed March 27, 2018, at 9:00 am. Certifying the ballot has been scheduled for April 3, 2018, at 10:00 am.
4. I'm Retiring...Now What? Seminar was held Thursday, March 29, 2018, from 11:00 am - 2:00 pm for any staff wishing to attend
5. Notice of Retirement - Liz Stroop
6. Meeting with the Jefferson County Board of Education
7. Testing for the rank of Corporal at the Ranson Police Department has been completed

VI. COUNCIL BUSINESS

1. Resolution #2018-010 - A Resolution of the City Council of Ranson, West Virginia Authorizing the Mayor or His Designee to Execute a License/Encroachment Agreement Between Potomac 2017, LLC and the City of Ranson to Utilize Privately Owned Property to Repair and Reconstruct Oak Lee Drive and Associated Private Infrastructure **Approved**
2. Ordinance #2018-305 - 1st READING of an Ordinance Amending and Re-enacting the Official Zoning Map of the City of Ranson Pursuant to Ranson Municipal Code § 19-20 and Chapter 19, Article 1: Parcels 085017300000000, 085017100000000, 085016600000000, 085015800000000, 085014800000000, 085015000000000, 085014900000000, 085015700000000, 085015900000000, 085016000000000, 085017100000000, 085016200000000, 085015600000000, 085015300000000, 085018800000000, 085018800010000, 085018700000000, 085018500000000, 085018400000000, 085018100000000, 085018000000000, 0850179000010000, 085017900000000, 085017600000000, 085017500000000, 085018900001000, 0850190000020000, 085019000000000 Rezoning from Racetrack Commercial Zoning to T5 Transect Zoning **Approved**
3. Discussion - Civic Center Flooring
4. Discussion - City Project Updates

VII. ADJOURNMENT

The meeting was closed at 7:49 PM

Keith D. Pierson
Mayor

Stacey A. Dodson Pfaltzgraff
City Clerk